

**Meeting of the Board of Trustees**  
**Wednesday, October 8, 2025 @ 7:00 PM**  
**AGENDA**

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**EXPLANATORY NOTE REGARDING PUBLIC COMMENTS**

*When invited to speak, please clearly state your name and address, spell your last name. Whenever an audience member reads from a prepared statement, please give a copy to the Board Secretary or only the fact that you spoke will appear in the written meeting minutes. Please try to limit your comments to approximately 3 minutes in order to permit all to be heard. Please also turn off all cell phones. Thank you.*

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| <b>I. Call to order</b>   | Ms. Sanders   |
| <b>II. Open Meetings Compliance Statement</b>   | Ms. Sanders   |
| <b>III. President's Remarks</b>   | Ms. Sanders   |
| <b>IV. Open Meeting to the Public</b>   |   |
| <b>V. Presentations/Guests</b>  |   |
| Girl Scouts - Silver Award Project Recognition  | Hailey Milnes, Rina Kurlander,<br>and Sophie Babineau |
| MAIN Consortium Presentation  | Phillip Berg, Executive Director                      |
| <b>VI. Director's Report</b>  | Ms. Behr-Shields                                      |
| <b>VII. Consent Agenda</b>  | Resolution  |
| <i>The following items listed under consent agenda will be approved by one motion without discussion of the specific items. If a Board member wants to discuss an item or would prefer an individual motion, they simply request that the item be removed from Consent. For planning purposes, it would be helpful to contact the Director or Board President prior to the meeting to remove an item from the Consent Agenda.</i> |   |
| Acceptance of Minutes for September 2025 Board Meeting  |   |
| Director's Report   |   |
| Finance: Approval of Bills - October 2025   |   |
| <b>VIII. Reports:</b>   |   |
| Mayor's Representative  | Ms. Amundson  |
| School Representative   | Ms. Mills   |
| <b>IX. New Business</b>   |   |
| 2026 Holidays & Closings  | Resolution  |
| 2026 Board of Trustees Meetings   | Resolution  |
| October - Special Meeting   | Personnel Committee                                   |
| Board Meeting Minutes / Agendas   | Discussion  |
| MOU - Bridges   | Discussion  |
| Giving Machines   | Discussion  |
| <b>X. Old Business</b>  |   |
| MAIN Consortium   | Discussion  |
| <b>XI. Closed Session</b>   |   |
| <b>XII. Adjournment</b>   |   |

**NEXT MEETING: Wednesday, November 12, 2025 @ 7:00 PM**  
**Please notify Amy Behr-Shields (908-277-9455 or [abs@summitlibrary.org](mailto:abs@summitlibrary.org)) if unable to attend.**

The SUMMIT FREE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 10, 2025

**CALL TO ORDER:** Ms. Sanders called the meeting to order at 7:01 PM in the Hickok Meeting Room. Present were: Jim Fleischmann, Celia Colbert, Christina Amundson, Chintan Shah, Claire Toth, Kristin Hayes, Amy Behr-Shields, and Lori Wuest.

**COMPLIANCE STATEMENT:** In compliance with the Open Public Meetings Act, a statement was read that due notice of this meeting had been given in accordance with the law.

**PRESIDENT'S REMARKS:** Ms. Sanders welcomed the Board of Trustees back from summer recess.

**OPEN MEETING TO THE PUBLIC:** Ms. Sanders opened the meeting to the public.

**CLOSED SESSION:** Mr. Fleischmann moved, and Ms. Amundson seconded, to enter Closed Session at 7:07 PM.

**DIRECTOR'S REPORT:** Ms. Behr-Shields reported that the elevator modernization project was completed and passed state inspection on September 9, 2025. She also noted that the new furniture, delivered on August 27, 2025, is actively being used by patrons.

**CONSENT AGENDA:** Ms. Sanders asked if there were any comments, concerns, or questions regarding the Consent Agenda. Ms. Amundson moved, and Ms. Colbert seconded the motion, to approve the Consent Agenda items: 1) Acceptance of Minutes for June 2025 Board meeting, 2) Director's Report, 3) Finance: Treasurer's Report, 4) Approval of Bills July 2025 Bill List 6/12/2025-7/09/2025 Regular Budget \$49,897.01, Special Checking Account \$2,818.10, Manley Winser Account \$800.00. Approval of August 2025 Bill list 7/10/2025-8/13/25 Regular Budget \$49,071.01, Special Checking \$5,420.52. Approval for September 2025 Bill list 8/14/25-9/10/2025 Regular Budget \$76,174.23, Special Checking \$8,517.56, Manley Winser \$12,736.28.

**REPORTS:** Mayor's Representative, Ms. Amundson discussed the ribbon-cutting ceremony to celebrate the Library's new furniture.

**NEW BUSINESS:** Ms. Behr-Shields presented on the possibility of joining MAIN.

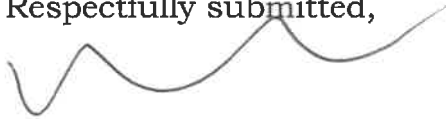
Ms. Behr-Shields emphasized that the Board must decide by December 15, 2025, in order to join by June 30, 2026 to qualify for the Union County Shared Services Grant. She outlined key discussion points, including: background information, what is MAIN, why MAIN over other consortia, strategic benefits/considerations, added services, migration costs, and ongoing expenses. Ms. Behr-Shields noted that next steps include a presentation by Phil Berg, President of MAIN at the October 2025 Board Meeting, further discussion on

joining MAIN at the November 2025 Board Meeting, and a Board vote at the December 2025 Board Meeting.

Department heads—Ann-Marie Aymer (Youth Services), Abigail Brady (Adult Services), Beata Barrasso (Technical Services/System Administrator), and Tahirah Clarke (Circulation)—were invited to share their perspectives.

**ADJOURNMENT:** Mr. Fleischmann moved, and Ms. Amundson seconded the motion, to adjourn the meeting at 9:09PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rachel Kramer', written over a wavy line.

Rachel Kramer

Secretary